

The Erasmus programme and the Project Management Cycle

Duration	1 hour 40 minutes	Mode	Online
Nr. of Facilitator(s)	4	Nr. of Participants	27
Session objectives	To give participants an overview of Erasmus program with focus on KA1 and KA2 projects, of the definition of the project and it's strategy		
Room requirements	<p>Online format :</p> <ul style="list-style-type: none"> - Facilitator enabled to share screen, video and audio - Participants' video/audio activated (participants should test their video/audio prior to the training session) <ul style="list-style-type: none"> - Make all facilitators co-hosts so they can share the screen and manage participants too - For video sharing : tick the case 'share the screen with the computer's audio' - Working Groups part : split rooms facility mandatory - YES 		
Supplies and equipment	PC. HQ Internet connection. Webcam. Micro. ZOOM professional licence.		
Materials	<p>Working Groups part :</p> <p>Miro WG 1: https://miro.com/app/board/o9J_lb6MwM0=/</p> <p>Miro WG 2: https://miro.com/app/board/o9J_lb64nCA=/</p> <p>Miro WG 3: https://miro.com/app/board/o9J_lb5aobg=/</p>		
Handouts	-		
Références	-		

Description

Include Instructions facilitators, step by step description, time schedule

Duration	Instructions
20 min	The Erasmus program and future perspectives: Overview of Erasmus programme with focus on KA1 and KA2. Presentation of insights concerning the next Erasmus program
10 min	What is a project
15 min	Presentation of the Project Cycle Management Methodology : Definition of project with the help of participants
10 min	Presentation of the first step of PCM - Indicative programming : Instructions for the first Working Group
45 min	<p>Working group - Identification of the Common Thematic Framework Split the plenary into 3 groups/ breakout rooms Program 45 minutes countdown to be back in plenary on time</p> <p>First step of creating a project strategy. The participants will be asked to present their organisations and the most relevant aspects for them concerning the theme of their WG. Possible themes: 1) Digitalisation; 2) STEM; 3) Multidisciplinarity.</p>